



Northeastern Catholic District School Board

383 Birch Street North, Timmins, ON, P4N 6E8

Annual Public Board Meeting meeting held November 20, 2024

MINUTES

PRESENT:	Trustees:	Paula Del Guidice Elizabeth King Colleen Landers Denis Lincez t/c Steve Malciw Fred Salvador t/c Glenn Sheculski Stan Skalecki Martin Drainville
	Student Trustees:	Sahayma Omenye Darlene Louttit
	Administration:	Tricia Stefanic Weltz, Secretary-Treasurer of the Board and Director of Education Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education Keld Scott, Superintendent of Business
	Staff:	Michele Mahaffy, Executive Assistant and Recorder
	Guests:	Kim McEntee (5:55 p.m. to 6:15 p.m.) Sabrina Skalecki (4:45 p.m. to 5:05 p.m.)
REGRETS:		Nil

The territorial acknowledgement and opening prayer were recited.

A. COMMISSIONING SERVICE

Director Weltz welcomed everyone to the Annual Board Meeting and presided over the commissioning service which included a prayer service and declarations by all trustees, *Declaration of Office* and *Oath of Allegiance*.

B. CALL TO ORDER

Director Tricia Stefanic Weltz called the meeting to order at 5:05 p.m.

C. ROLL CALL

All present, no motion required.

D. PROCEDURAL BY-LAW AND CODE OF CONDUCT

Director Weltz reviewed each of the proposed changes to the *Procedural By-Law* and the *Trustee Code of Conduct*. These changes were outlined in the documents contained in the *Board Package* and are highlighted in red text. She recommended acceptance of these proposed changes in the motion to follow.

Trustees engaged in discussions around these changes. No further recommendations were made. Motion to follow will read 'as presented' for both documents.

E. NOMINATION OF SCRUTINEERS

Superintendents of Education Daphne Brumwell and Jennifer Dunkley were nominated as scrutineers, if necessary, for the purpose of the election of Chair and Vice-Chair of the Board for 2024-2025.

F. ELECTIONS

F.1 Election of Chair

Director Weltz opened the floor to nominations for the position of Chair of the Board. Trustee Stan Skalecki nominated Trustee Glenn Sheculski. After a second and third call for nominations, no further nominations were heard and nominations were closed. G. Sheculski thanked his nominator and accepted the nomination. G. Sheculski was acclaimed to the position of Chair of the Board.

Motion

MOVED BY: M. Drainville
SECONDED BY: P. Del Guidice

Resolution 24-122

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Glenn Sheculski as Chairperson for the period from November 2024 to November 2025.

Carried

F.2 Election of Vice-Chair

Chair Sheculski assumed his position of Chair and opened the floor to nominations for the position of Vice - Chair of the Board. Trustee Elizabeth King nominated Trustee Colleen Landers. After a second and third call for nominations, no further nominations were heard and nominations were closed. C. Landers thanked her nominator and accepted the nomination. C. Landers was acclaimed to the position of Vice-Chair of the Board.

Motion

MOVED BY: P. Del Guidice
SECONDED BY: S. Malciw

Resolution 24-123

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Colleen Landers as Vice-Chairperson for the period from November 2024 to November 2025.

Carried

F.3 Ballots

BE IT RESOLVED THAT the Chief Scrutineer destroy the ballots. (if necessary)

A motion was not necessary as both positions were appointed.

*Prior to the approval of the agenda, there were two amendments to the agenda. Two additional motions in section *O Motions* were added for the approval of the Code of Conduct and approval of the Executive Compensation Framework.

G. APPROVAL OF THE AGENDA

Motion

MOVED BY: S. Skalecki
SECONDED BY: E. King

Resolution 24-124

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda of the Public Board Meeting as amended.

Carried

H. COMMITTEE OF THE WHOLE

Motion

MOVED BY: P. Del Guidice
SECONDED BY: C. Landers

Resolution 24-125

BE IT RESOLVED THAT the Northeastern Catholic District School Board resolve into Committee of the Whole Board and close the meeting to the public in accordance with the provisions of Section 207(2) of the Education Act, R.S.O. 1990, c.E.2.

Carried

The student trustees left the boardroom and the meeting moved to the in camera session.

I. CALL TO ORDER

All parties returned to the Board Room and Chair Sheculski called the meeting to order, resuming the Public Meeting of the Board at 5:55 p.m.

J. DECLARATIONS OF CONFLICT OF INTEREST – Nil

K. PROVAL OF MINUTES

Motion

MOVED BY: E. King
SECONDED BY: S. Skalecki

Resolution 24-126

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented.

Public Board Meeting, held on October 16, 2024

Carried

L. DELEGATIONS - Nil

M. POLICY

M.1 B-8 Purchasing

Motion

MOVED BY: D. Lincez
SECONDED BY: C. Landers

Resolution 24-127

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-8 Purchasing* at first reading.

Carried

M.2 E-8 Ontario Student Record

Motion

MOVED BY: S. Skalecki
SECONDED BY: S. Malciw

Resolution 24-128

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-8 Ontario Student Record* at first reading.

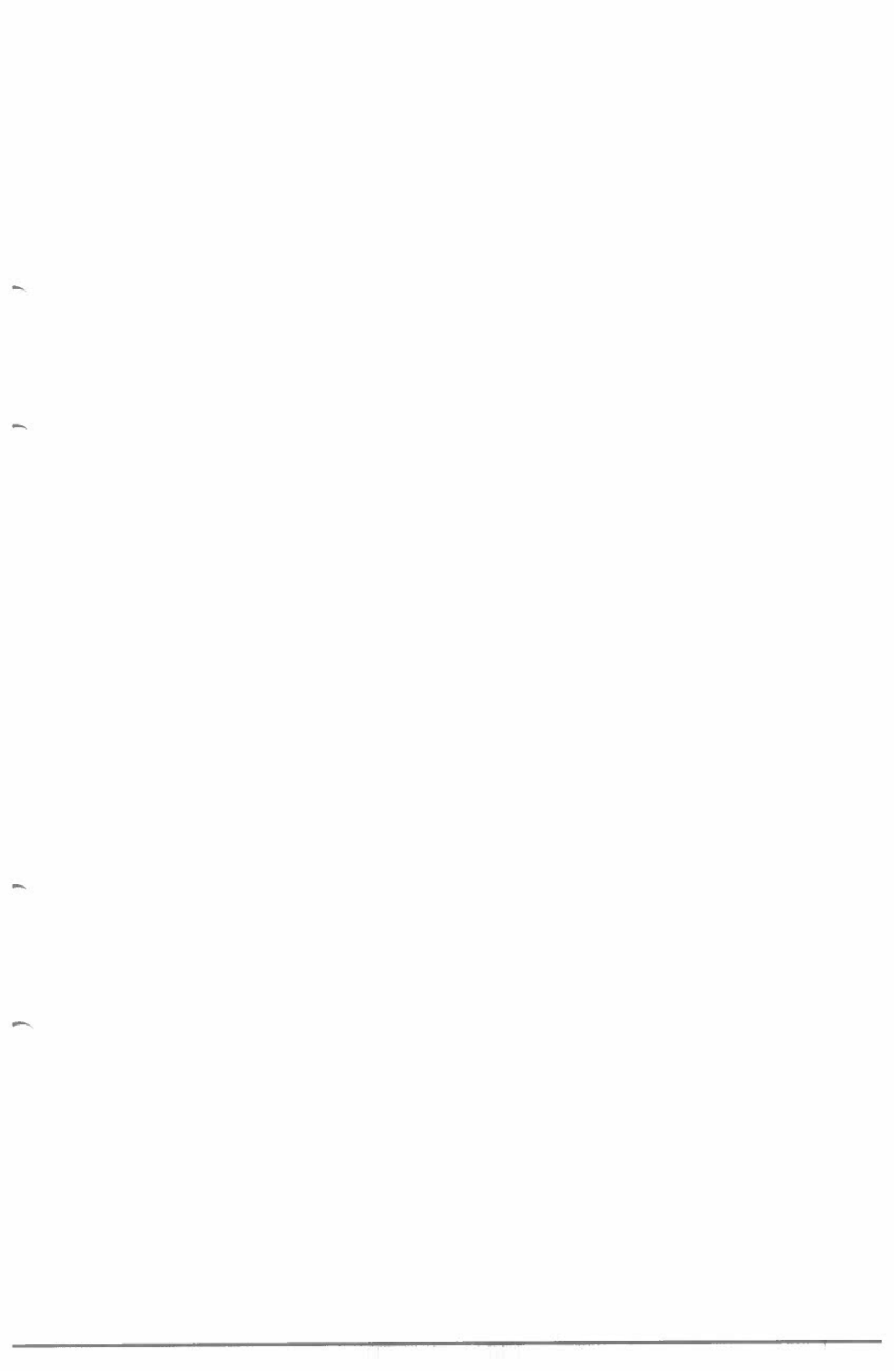
Carried

M.3 F-1 Accessibility Standards

Motion

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 24-129



BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *F-1 Accessibility Standards* at first reading.

Carried

M.4 H-4 Smoke-Free Environment

Motion

MOVED BY: E. King
SECONDED BY: S. Malciw

Resolution 24-130

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *H-4 Smoke-Free Environment* at first reading.

Carried

M.5 P-17 Employee Travel for Board Business

Motion

MOVED BY: D. Lincez
SECONDED BY: C. Landers

Resolution 24-131

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-17 Employee travel for Board Business* at first reading.

Carried

M.6 P-18 Line of Responsibility

Motion

MOVED BY: P. Del Guidice
SECONDED BY: S. Malciw

Resolution 24-132

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-18 Line of Responsibility* at first reading.

Carried

N. PRESENTATIONS AND REPORTS

N.1 Presentations

N.1.1 Student Mental Health – Kim McEntee, Supervisor of Mental Health

Superintendent Dunkley welcomed NCDSB Supervisor of Mental Health Kim McEntee. K. McEntee provided an overview of the NCDSB's mental health plan. She also engaged the Board of Trustees in a thoughtful conversation about strategies and other opportunities to become better informed and engaged in this important work.

N.1.2 EQAO – Daphne Brumwell and Jennifer Dunkley, Superintendents of Education

The Superintendents of Education provided an overview of the EQAO results from the 2023-2024 school year which included summary reports of the 2024 Primary, Junior, Grade 9 Math and OSSLT results. They shared their hope that achievement outcomes will improve over time, with a continued focus on instructional strategies that respond to the needs of NCDSB students.

N.2 Reports

N.2.1 Student Trustees – Monthly Student Report, Sahayma Omenye and Darlene Louttit

The student trustees presented this month's OHS update:

- School Activities: Grade 9 Retreat, OICS Grade 8 tour of OHS, Halloween activities, monthly assembly, and Remembrance Day
- Class Activities: Ms. Michell's Gr. 11 English class, a trip to Pope Francis Elementary, and Ms. Stewart's History class activities were highlighted
- Extracurriculars: Science Olympics, Art Club, OFSAA Cross Country, and Girls' and Boys' basketball

N.2.2 Audit Committee – Nil

N.2.3 Indigenous Advisory Committee – November 5, 2024 Meeting Update

Trustee Landers and King provided the IEAC report which was shared with Board members prior to the meeting. The detailed report included a recap of numerous initiatives and activities over the 2023-2024 school year to present, as well as the Board Action Plan 2024-25, Mental Health Updates, Student Engagement and Indigenous Education updates.

They also referred to a draft newsletter which was also shared. This is expected to be completed in January 2025.

Trustees engaged the presenters in a question-and-answer period.

N.2.4 Special Education Advisory Committee – October 16, 2024 Minutes and November 20, 2024 Meeting Update

Trustee Landers referred to the October 16, 2024 SEAC minutes contained in the *Board Package* and provided a brief update on the November 20th meeting.

N.2.5 Supervised Alternative Learning – Nil

N.2.6 Student Discipline – Nil

N.2.7 Transportation Committee – Nil

N.2.8 Program

N.2.8.1 Math Achievement Plan – Daphne Brumwell, Superintendent of Education

Daphne Brumwell, Superintendent of Education, provided an overview of the 2024-2025 Math Plan. The plan provides a comprehensive overview of strategies that will be implemented and monitored at the system, school, and classroom level.

Trustees engaged in a question-and-answer period with the presenter.

N.2.9 Business – Keld Scott, Superintendent of Business

N.2.9.1 Tender

Superintendent Scott referred to item #16, *Tender Report* for project R245 O’Gorman High School Air Handling Unit 002 Replacement. Two bids were received and a recommendation was made to approve the bid from N. Lacroix Plg. & Htg. in the motion to follow.

N.2.9.2 Personnel Report

Superintendent Scott reported three new hires and one retirement.

Superintendent Brumwell recognized custodian Rick Bedard who is retiring at the end of December. She thanked him for his service at a number of NCDSB schools and for his kindness, compassion and dedication to the staff and students he serves. On behalf of the Board, she wished Rick all the best in his retirement.

N.2.10 Director of Education – Tricia Stefanic Weltz

N.2.10.1 MYSP Accountability Update

Director Weltz reported on the responsibilities of the Director and the Board of Trustees as they pertain to the application and monitoring of the multi-year strategic plan. As part of the being accountable to the plan, the Director will engage in four accountability sessions over the course of each school year of the plan, for the strict purpose of monitoring progress on the outcomes of initiatives and goals.

She then provided a summary of each department’s goals from managers and supervisors who worked collaboratively with their teams to identify any urgent issues facing the department and the goals they established to address any issues. Trustees can expect regular monitoring updates in the Winter and Spring.

N.2.11 Chair/Trustees

N.2.11.1 Committee 2024-2025

Chair Sheculski reminded trustees of the time to renew memberships in Board committees. He requested that trustees email him their first, second and third choices for the committees listed in item#19. He will then assign membership and bring the revised membership to the December Board meeting for approval.

N.2.11.2 2025 AGM Resolutions

Chair Sheculski reminded trustees of the AGM resolutions information sent to them by the OCSTA

in preparation for the 2025 AGM being held in May 2025.

N.2.11.3 Papal Jubilee Celebration

Trustee Sheculski shared information he received at a parish council meeting he attended on the Papal Jubilee Celebration that will begin on Christmas Eve 2024 and extend throughout the next year. He shared information on events being held throughout the year and requested that school communities somehow acknowledge and possibly participate in their own celebration of the papal event.

O. MOTIONS

O.1 Bank Signatures

Motion

MOVED BY: E. King **Resolution 24-133**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board obtain the signatures of the Chair of the Board and Vice-Chair of the Board for the purpose of executing financial responsibilities as outlined in policy B-1 *Signing Officers of the Board*.

Carried

O.2 Line of Credit

Motion

MOVED BY: C. Landers **Resolution 24-134**
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board maintain the line of credit at the Royal Bank of Canada for three million dollars (\$3,000,000).

Carried

O.3 Procedural By-Law

Motion

MOVED BY: M. Drainville **Resolution 24-135**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the changes to the Procedural By-Law, as presented.

Carried

O.4 R246 Air Handling Unit 002 Replacement - O’Gorman High School

Motion

MOVED BY: S. Skalecki **Resolution 24-136**
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve contract R246 Air Handling Unit 002 Replacement at O’Gorman High School, Timmins, Ontario, to N. Lacroix plumbing and Heating in the amount of \$752,458.00 plus a 10% contingency for a total of \$827,704.00 plus HST.

Carried

O.5 Code of Conduct

Motion

MOVED BY: C. Landers **Resolution 24-137**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the changes to the Trustee Code of Conduct, as presented.

Carried

O.6 Executive Compensation Framework

Motion

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 24-138

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised Executive Compensation Framework, retroactive to September 1, 2024.

Carried

P. COMMITTEE OF THE WHOLE

Motion

MOVED BY: S. Skalecki
SECONDED BY: C. Landers

Resolution 24-139

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

Q. UNFINISHED BUSINESS – Nil

R. CORRESPONDENCE - Nil

S. NEW BUSINESS – Nil

T. INFORMATION – Nil

U. FUTURE MEETINGS

Board Meeting – December 18, 2024 at 4:45 p.m.

V. ADJOURNMENT

Motion

MOVED BY: S. Skalecki

Resolution 24-140

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:30 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer